

REGULAR MEETING MINUTES
July 19, 2017

1. CALL TO ORDER

The meeting of the Board of Directors of the Truckee Donner Public Utility District was called to order at 6:01 P.M. in the TDPUD Board room by President Bender.

2. ROLL CALL Directors: Paul Warmerdam, Joe Aguera, Bob Ellis, Vice President Tony Laliotis, and President Jeff Bender.

EMPLOYEES PRESENT: Steven Poncelet, Steve Hollabaugh, Regina Wise, Kim Harris, Jeremy Popov, Lauren Schaaque-Hudson, Jim Wilson, Michael Holley, and Shanna Kuhlemier.

CONSULTANTS PRESENT – none.

OTHERS PRESENT –

3. PLEDGE OF ALLEGIANCE

Director Warmerdam led the Pledge of Allegiance.

4. CHANGES TO THE AGENDA – Staff requested to pull Item 7 from the agenda.

5. PUBLIC INPUT

President Bender called for public comment.

Seeing none, President Bender closed public comment.

6. DIRECTOR UPDATE – none.

CONSENT CALENDAR

8. Consideration of Conservation Rebates and New Projects (Minute Order 2017-30).

- Authorize the General Manager to execute a contract with General Pacific for the purchase of LED's in a minimum amount of \$27,315 with a total contract amount not to exceed \$40,830 plus tax.

9. Consideration of Conservation Rebates and New Projects (Minute Order 2017-31).

- Approve the TTUSD, TTAD, Truckee Donner Senior Apartments, and Truckee Pines Apartments special conservation rebates for a total amount not to exceed \$202,575 and authorize the General Manager to execute the payments.

10. Consideration to Purchase One Fleet Vehicle (Minute Order 2017-32).

- Award the purchase of one 1/2 ton pickup truck to Champion Chevrolet of Reno, Nevada for the amount of \$27,391.25 with a 10% change order authorization, not to exceed \$30,130, plus applicable tax.

President Bender called for public comment, there were none.

Director Ellis moved, and Director Aguera seconded, that the Board approve the consent calendar. The motion passed unanimously (5-0), by a roll call vote.

ACTION

11. Consideration of a Contract with Bryce Consulting for the Salary Survey of Unrepresented Positions (Minute Order 2017-33).

Kim Harris provided a presentation which is available upon request.

President Bender called for public comment, there were none.

Director Comments:

- Supports the process.
- This is an evolving process and comparables.

Director Warmerdam moved, and Director Ellis seconded, that the Board approve the staff recommendation. The motion passed unanimously (5-0), by a roll call vote.

WORKSHOP

12. Review of:

- a) Glenshire Water System Upgrade Surcharge;
- b) Donner Lake Assessment District; and
- c) Other Area Improvement Funds.

Regina Wise provided a presentation which is available upon request.

President Bender called for public comment, there were none.

16. Review of the District's Progress in Pursuing Reimbursement of Funds from the January and February 2017 Storms.

Regina Wise provided a presentation which is available upon request.

President Bender called for public comment, there were none.

Director Comments:

- Stated staff did a great job.
- Pointed out the typo in the staff report, the last two were electric and water respectively.
- Outside contractors paid by the District is included in the application.

ROUTINE BUSINESS

17. Treasurers Report: June 30, 2017.

a) Approval of the Treasurers report of fund balances as of May 31, 2017.

President Bender called for public comment, there were none.

Director Ellis moved, and Director Laliotis seconded, that the Board approve the fund balances. The motion passed unanimously (5-0).

b) Approval of disbursements for June 2017.

President Bender called for public comment, there were none.

Director Aguera moved, and Director Warmerdam seconded, that the Board approve the fund balances and the disbursements. The motion passed unanimously (5-0).

18. Approval of Minutes June 7, 2017.

President Bender called for public comment, there were none.

Vice President Laliotis moved, and Director Ellis seconded, that the Board approve the minutes. The motion passes unanimously (5-0).

President Bender held this meeting in abeyance, and moved to the Finance Corporation Meeting 6:34 p.m.

President Bender re-adjourned the meeting at 6:37 p.m.

CLOSED SESSION – 7:09 p.m.

19. Closed Session Pursuant to Government Code Section 54956.9(d)(2), Exposure to Litigation, one case. No reportable action.

President Bender recused from the item, due to a potential conflict of interest.

ADJOURNMENT - 7:16 p.m.

Director Aguera moved, and Director Ellis seconded, that the Board adjourn the meeting at 8:00 p.m. The motion passed unanimously (5-0).

There being no further business before the Board, the meeting was adjourned at 7:16 p.m. to the next scheduled meeting of the Truckee Donner Public Utility District on August 2, 2017 at 6:00 p.m.

TRUCKEE DONNER PUBLIC UTILITY DISTRICT



Jeff Bender, President

Prepared by 
Shanna D. Kuhlemier, CMC, Deputy District Clerk