

FAX/E-MAIL

To:
Fax #/E-Mail Address:
Re: APPLICATION FOR RESIDENTIAL SERVICE
Date:
Pages: 7 pages total, including this cover sheet

SERVICE LOCATION: | _____
Deposit Required: ||

Following this cover sheet, please find the service application for the above-mentioned property. When the Completed application is returned, the service will be transferred into your name. **There will be a \$60.00 transfer fee (\$15.00 for water only accounts) applied to your first billing.** This is a onetime, nonrefundable charge.

The District is required by the Federal Trade Commission to validate the identity of all customers prior to providing service. This validation will require photo ID and/or Social Security Number. Qualifying photo ID shall include, without limitation, valid government-issued driver's license or ID card, valid U.S. Permanent Resident Card (i.e., "Green Card"), and foreign government-issued photo identification or valid passport.

Customers making application via phone, e-mail, fax or through a realtor or property management company will be required to provide valid photo identification in person at the District's office if they decline to provide their social security number for validation.

****NO ACCOUNT SHALL BE OPENED WITHOUT IDENTIFICATION VALIDATION****

Please see the following checklist to complete the application with the TDPUD.

- Owners who furnish proof of ownership of the property will have the deposit waived (i.e., copy of closing papers, copy of deed, any document from escrow papers).
- Renters must furnish a copy of their rental agreement. The service will not be transferred until the application and rental agreements are returned.
- Renters who provide the TDPUD with a letter of payment history from their prior electric or water company, reflecting a record of at least two years of service and no more than two late notices in the last 24 months, will not be required to pay the deposit. Call your utility company and request they fax or mail a letter of payment history to the TDPUD. All utility companies are aware of this procedure. PG&E has this information at their web site. Go to www.pge.com. Then go to "my account", sign in, and request your PG&E credit history.
- TDPUD may run a credit check with a qualified credit reporting agency to determine if a deposit will be required. This credit check is an inquiry only and will not adversely affect the consumer's credit rating. Determination for deposit requirements is based on the consumer's over all credit history and the credit reporting agency's evaluation of the potential for credit risk. If the credit qualifies, the deposit is waived. No signature is required for this credit check to be run as it is not a credit report and does not adversely affect the consumer's credit rating.
- Deposits will be retained for a minimum of 24 months. If the customer has established good credit with the District, the deposit will be refunded with interest. The deposit and interest will be applied to the customer's account.
- See the Electronic Funds Transfer Program sheet. This is an optional program you may participate in for easy payment of your utility bill. See page 4 for explanation.
- The TDPUD has two different rates for residential electric customers. See page 7 for explanation.

Should you have any questions, please do not hesitate to contact our business office.

TRUCKEE DONNER PUBLIC UTILITY DISTRICT

11570 Donner Pass Rd Truckee, CA 96161

(530) 587-3896 Fax (530) 550-1968

APPLICATION FOR RESIDENTIAL SERVICE

DEPOSIT _____

DATE PAID _____

SERVICE ADDRESS _____
STREET NO. & NAME APT/SPACE# UNIT/LOT SUBDIVISION

OWN _____ **RENT** _____ **CONTRACTOR** _____ **OWNER'S NAME/PROPERTY MGR** _____

PLEASE INDICATE: PRIMARY RESIDENCE _____ **OR SECOND HOME** _____ **DATE SERVICE IS TO BEGIN** _____

APPLICANT NAME _____ **HOME PHONE #** _____

DATE OF BIRTH _____ **SOCIAL SECURITY #** _____ **DRIVER'S LICENSE #** _____ **STATE** _____

OTHER PHOTO ID # (ID CARD, PERMANENT RESIDENT CARD, PASSPORT) _____

MAILING ADDRESS _____ **CITY** _____ **STATE** _____ **ZIP** _____

EMAIL ADDRESS _____ **CELL PHONE #** _____

PRIOR ADDRESS IF AT CURRENT ADDRESS LESS THAN 2 YEARS _____

EMPLOYER _____ **YEARS EMPLOYED** _____ **POSITION** _____

EMPLOYER ADDRESS _____ **EMPLOYER PHONE #** _____

NEAREST RELATIVE'S NAME & ADDRESS _____ **RELATIONSHIP** _____ **PHONE #** _____

SECURITY QUESTIONS: PLEASE ANSWER THESE QUESTIONS OR ADD/ANSWER QUESTIONS OF YOUR OWN.

WHAT IS YOUR PET'S NAME? _____

IN WHAT CITY WERE YOU BORN? _____

WHAT WAS THE NAME OF YOUR ELEMENTARY SCHOOL? _____

PLEASE INDICATE: _____ **SPOUSE** _____ **CO-TENANT** _____ **CO-SIGNER**

APPLICANT NAME _____ **HOME PHONE #** _____

DATE OF BIRTH _____ **SOCIAL SECURITY #** _____ **DRIVER'S LICENSE #** _____ **STATE** _____

OTHER PHOTO ID # (ID CARD, PERMANENT RESIDENT CARD, PASSPORT) _____

MAILING ADDRESS _____ **CITY** _____ **STATE** _____ **ZIP** _____

EMAIL ADDRESS _____ **CELL PHONE #** _____

PRIOR ADDRESS IF AT CURRENT ADDRESS LESS THAN 2 YEARS _____

EMPLOYER _____ **YEARS EMPLOYED** _____ **POSITION** _____

EMPLOYER ADDRESS _____ **EMPLOYER PHONE #** _____

NEAREST RELATIVE'S NAME & ADDRESS _____ **RELATIONSHIP** _____ **PHONE #** _____

SECURITY QUESTIONS: PLEASE ANSWER THESE QUESTIONS OR ADD/ANSWER QUESTIONS OF YOUR OWN.

WHAT IS YOUR PET'S NAME? _____

IN WHAT CITY WERE YOU BORN? _____

WHAT WAS THE NAME OF YOUR ELEMENTARY SCHOOL? _____

APPLICATION FOR RESIDENTIAL SERVICE (Continued)

I hereby request electric and/or water service to the premises described above and agree to pay the applicable rates and abide by the resolutions, ordinances, rules and regulations of the District. I owe no monies to the District either directly or indirectly under the above name or any other name in which arrangements for payment in full have not been made.

I understand that the District is required by the Federal Trade Commission to validate my identity prior to providing service. This validation will require photo ID and/or Social Security Number. Qualifying photo ID shall include, without limitation, valid government-issued driver's license or ID card, valid U.S. Permanent Resident Card (i.e., "Green Card"), and foreign government-issued photo identification card or valid passport. Customers making application via phone, e-mail, fax or through a realtor or property management company will be required to provide photo identification in person at the District's office if they decline to provide their social security number for validation.

I agree that the District is not responsible for damage caused by or resulting from conditions or circumstances beyond its control including, but not limited to, storms, lightning, floods, fires, vandalism, discontinuance of power from the District's supplier or wiring or plumbing on the premises not owned by the District or for damage caused by or resulting from disconnection of services for any legal reason. I understand that I am responsible for all utility bills until such time as I notify the District to discontinue utility service in my name. Upon termination of service, the District will return any deposit less the amount of any charge remaining unpaid. In the event that collection proceedings are commenced to collect any unpaid charges, I agree to pay all court costs and a fair and reasonable attorney's fee. The District reserves the right to refuse service or discontinue service to any customer if all of the above conditions are not accepted and required information is not furnished, if the customer misrepresents the conditions for which service is being requested, or if it is learned at any time that the transfer of service has been requested in order to avoid payment of outstanding charges on the above account.

IMPORTANT: At any time freezing weather may occur, all water pipes and appliances should be drained to prevent damage to your property. The District accepts no liability for such damages when its service to your property has been disconnected for any legal reason.

DATE: _____ SIGNED: _____ SPOUSE/CO-TENANT: _____

OWNERS WITH RENTALS ONLY – OPTIONAL: This is to advise, that in the event I have a tenant living in my home and subject tenant asks that you discontinue utility service, I hereby request that you read the electric and/or water meters but do not shut off services to the house/dwelling. I will be responsible for electric and/or water utility service charges incurred after that reading. This automatic transfer will not apply for those tenants who are disconnected for nonpayment of utility service or nonpayment of a required deposit. I understand that I will be charged the current reconnect fee per the District's Miscellaneous Fee Schedule if I wish service reconnected after termination for non-payment. This authorization will remain in effect until revoked in writing.

____ YES ____ NO, not interested at this time.

READ CAREFULLY BEFORE SIGNING

DATE _____ SIGNED _____ Applicant One

DATE _____ SIGNED _____ Applicant Two



TRUCKEE DONNER PUBLIC UTILITY DISTRICT THIRD PARTY NOTIFICATION PROGRAM

Truckee Donner PUD offers a third party notification program which can help prevent an unexpected disconnection of your electric/water service by assigning a third party to be notified in the event your account is in arrears. This program is designed to help customers who intend to pay their bills, but due to circumstances beyond their control, are unable to do so.

Under this program, when delinquent and cutoff notices are mailed to you, a copy of the notices will also be mailed to your designated third party. This person can then remind you to pay the bill and avoid a possible disconnection of the electric/water service.

Though designed to help the sick, elderly, or dependent adults, the program is open to anyone. The designated third party is under no obligation to pay the bill or to assume responsibility for its payment. Unless they have been authorized by you, this person will not be given further information on the account beyond this notification, nor will they be able to make arrangements or changes to the account. This person is notified so that he or she is aware of the status of the electric/water bill and can assist you as needed.

For customers who request the third party notification, the attached application form must be completed and signed by you and the person selected to receive the notification. The third party does not need to be a customer of Truckee Donner PUD.

Phone numbers and e-mail addresses are important. Should a 48 Hour Notice of Termination be issued, the District will make a courtesy phone call or send an e-mail to you and to your designee.

If you wish to sign up for the third party notification, please complete the attached application form. Remember that we cannot implement the program without signatures from both parties.

Please mail the completed form to Truckee Donner PUD, 11570 Donner Pass Rd, Truckee, CA 96161 or it may be faxed to (530) 550-1968.

If you have questions regarding this program, please contact:

Rosana Matlock
Customer Services Manager
(530) 582-3959
rosanamatlock@tdpud.org

or Cathy Moore
Credit & Collections Supervisor
(530) 582-3928
cathymoore@tdpud.org

TRUCKEE DONNER PUBLIC UTILITY DISTRICT
Third Party Notification Application

Name _____
(Please print as it appears on your electric bill)

Account Number(s) _____

Service Address _____

Home Phone # _____ Work # _____ Cell # _____

E-Mail Address _____

I hereby authorize Truckee Donner PUD to send a copy of the delinquent and cutoff notices to the below named third party. I understand that this person is under no obligation to pay the bill or to assume responsibility for its payments.

Customer's Signature (Required): _____

Date _____

Print name of person you wish to receive delinquent notices:

Name _____ Relationship _____

Mail Address _____

City / State / Zip _____

Home Phone # _____ Work # _____ Cell # _____

E-Mail Address _____

I hereby authorize Truckee Donner PUD to send me a copy of delinquent and cutoff notices for the above-mentioned customer. I understand that I am under no obligation to pay the customer's bill or assume responsibility for its payments.

Third Party Signature (Required): _____

Date _____

Truckee Donner Public Utility District
11570 Donner Pass Rd, Truckee, CA 96161

Ph #(530) 587-3896 Fax #(530) 550-1968

Customer Name: _____

Account Number: _____

By signing the agreement below, you will be authorizing Truckee Donner PUD to automatically draft your checking or savings account each month for payment of your electric and/or water charges.

You will continue to receive your monthly statement. Your bank will debit your checking account on the due date of the bill for the exact amount of the charges and transfer that amount to the Truckee Donner PUD.

**IMPORTANT: A VOIDED CHECK FROM YOUR BANK ACCOUNT
MUST ACCOMPANY THE COMPLETED FORM IN ORDER TO
ACTIVATE THE ELECTRONIC FUNDS TRANSFER**

AUTHORIZATION AGREEMENT FOR ELECTRONIC FUNDS TRANSFER PAYMENTS

I (we) hereby authorize Truckee Donner PUD to initiate debit entries to my (our) checking or savings account at the depository financial institution entered below. I (we) acknowledge that the origination of EFT transactions to my (our) account must comply with the provisions of United States law.

Depository (Bank) Information

Name _____ Branch _____

City _____ State _____ Zip _____

Routing Number _____ Bank Account Number _____

This authorization is to remain in full force and effect until Truckee Donner PUD has received mail, fax or e-mail notification from me (or either of us) of its termination in such time and in such manner as to afford Truckee Donner PUD and the financial institution entered above opportunity to act on it.

Name(s) _____

(Please Print)

Signature _____ Signature _____

Date _____

Truckee Donner Public Utility District

11570 Donner Pass Rd Truckee, CA 96161

(530)587-3896 Fax (530)550-1968

Dear Customer:

Truckee Donner Public Utility District provides two residential electrical rates. The permanent resident rate (P10), currently billed at \$.132 per kilowatt hour, is billed to those customers who occupy their homes on a full-time basis. The non-permanent resident rate (S10), currently billed at \$ 0.151 per kilowatt hour, is billed to those customers who occupy their homes on a part time basis for vacations, weekends, ski leases, etc.

The following is a list of criteria used to determine a customer's qualification for our permanent resident rate. Providing this information will assist us in determining your proper rate.

1. Homeowner's exemption on the Truckee property per the Nevada/Placer County property tax record.
2. Loan documents and/or homeowner's insurance records indicating the Truckee residence as the primary residence.
3. A local mailing address and daytime, evening and work phone numbers within the Truckee district.
4. California driver's license and vehicle registration with local address.
5. Voter registration in Nevada County showing the Truckee address.
6. Employment in the Truckee area.
7. Attendance of dependents at a local primary or secondary school.
8. Information from District records

Qualification for the permanent resident rate is at the District's discretion and will be based on a combination of items from the above list.

If you have further questions, please call our Customer Service Department at (530) 587-3896.