

**APPENDIX A**  
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6/2/10

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## TRUCKEE DONNER PUBLIC UTILITY DISTRICT RECORD RETENTION SCHEDULE

The District must comply with the following California and Federal laws which contain various record-keeping requirements: California Government Code Sections 60200-60203; Fair Labor Standards Act; Federal Unemployment Tax Act; Federal Insurance Contributions Act; Employee Retirement Security Act of 1974 (ERISA); Civil Rights Act of 1964 (TITLE VII); Age Discrimination in Employment Act; Occupational Safety & Health Act of California 1973; California Fair Employment Practice Act; California Labor Code Sections 1174, 1197.5, 1299, 1300, 2665; California Unemployment Insurance Code; California Equal Pay Act; Williams Steiger Occupational and Safety Act of 1970 (the District is required to comply with this Act; however, the District is also required to comply with the Occupational Safety and Health Act of California 1973, which is the Act enforced in California).

When the type of record discussed in the numerous laws and regulations is duplicated, the law requiring the longest retention period has been cited.

LAW	RECORDS WHICH MUST BE PRESERVED BY THE DISTRICT	TIME TO BE MAINTAINED
1. Government Code Section 60200-60203	<p style="text-align: center;"><b>ACCOUNTING RECORDS</b></p> <p>All accounting records except for the following:</p> <p style="margin-left: 40px;">(1) Any accounting record except for Journals and Ledgers which were prepared or received in any manner other than pursuant to State Statute, provided that:</p> <p style="margin-left: 80px;">(a) There is no continuing need for said record, i.e. long-term transactions, special projects, pending litigation etc., and</p> <p style="margin-left: 80px;">(b) There exists in a permanent file an audit report covering the inclusive period of said record, and</p> <p style="margin-left: 80px;">(c) Said audit report was prepared pursuant to procedures outlined in Government Code Section 26909, and</p> <p style="margin-left: 80px;">(d) Said audit contains the expression of an unqualified opinion.</p> <p>Any accounting record created for a specific event of action.</p> <p>Any source document detailed in a register, journal, ledger or statement.</p> <p>Duplicates, rough drafts, notes or working papers (except audit) cards, listings, non-permanent indices, other papers used for controlling work, or transitory files.</p>	<p>Indefinitely. See Note #1.</p> <p>Five (5) years.</p> <p>Five (5) years after said event has in all respects terminated.</p> <p>Five (5) years from the end of the fiscal periods in which it applies</p> <p>May be destroyed at any time.</p>
2. Government Code Section 60200	<p style="text-align: center;"><b>PAYROLL AND PERSONNEL RECORDS</b></p> <p>Accident reports, injury claims and settlements, applications, changes and terminations of employees, injury frequency charts, insurance records of employees, earnings records and summaries, medical</p>	<p>Fifty (50) years.</p>

<p>-60203</p> <p>Fair Labor Standards Act ( For record keeping requirements in special situations, such as apprentices, learners, job orders submitted to employment agencies or labor unions for recruitment of personnel, commission employees, see Fair Labor Standards Act, Regulation Part 516.)</p> <p>Employee Retirement Security Act of 1974</p> <p>Civil Rights Act of 1964 (Title VII)</p> <p>Age Discrimination in Employment</p> <p>Occupational Safety &amp; Health Act of California 1973</p>	<p>histories, retirements.</p> <p>Fidelity bonds, garnishments, job descriptions, rating forms and cards, time cards.</p> <p>All payroll records.</p> <p>Union agreements, employment contracts, plans, trusts and other wage agreements.</p> <p>Contracts and memorandums pertaining to Belo type contracts.</p> <p>Agreements basing overtime pay on piece, hourly or basic rates.</p> <p>Records with respect to each employee sufficient to determine the benefits due or which may become due.</p> <p>Personnel or employment records, including forms submitted by applicants and other records having to do with hiring, promotion, demotion, transfer, lay-off or termination, rates of pay or other terms of compensation and selection for training shall be preserved.</p> <p>All records as outlined in paragraph (A) with regard to applicants for temporary job positions.</p> <p>Log and summary of occupational injuries and illnesses (OSHA 200); or Workers' Compensation Employer's First Report of Industrial Injury; Summary occupational injuries and illnesses (OSHA 200).</p>	<p>Five (5) years after termination.</p> <p>Seven (7) years. See Note #2.</p> <p>Three (3) years</p> <p>Three (3) years</p> <p>Three (3) years</p> <p>Indeterminate</p> <p>Six (6) months from date of record or personnel action or in the case of a discrimination charge, all files and records until final disposition of the charge. (EEOC has issued proposed revisions to Title VII's record-keeping regulations; instead of current six months retention period, the EEOC proposes a two year retention period.)</p> <p>Ninety (90) days from date of record or personnel action.</p> <p>Five (5) years following the end of the calendar year to which they relate.</p>
<p>3. Government Code Section 60200-60203</p>	<p><b>ASSESSING AND TAX COLLECTING RECORDS</b></p> <p>All assessing records.</p> <p>All tax rolls.</p>	<p>Seven (7) years after lien date. See Note #3.</p> <p>Twelve (12) years. See Note #4.</p>
<p>4. Government Code Section 60200-60203</p>	<p><b>RECORDS CONCERNING LONG-TERM DEBT</b></p> <p>Records of proceedings for the authorization of long-term debt, bonds, warrants, loans, etc.</p> <p>Terms and conditions of bonds, warrants, and other long-term agreements.</p> <p>Paid bonds, warrant certificates and interest coupons.</p>	<p>Retain until final payment; thereafter may be destroyed in less than ten (10) years if microfilmed. See Note #3.</p> <p>Six (6) months if detailed payment records are kept for ten (10) years.</p>
<p>5. Government Code Section</p>	<p><b>MINUTES</b></p> <p>Minutes of the meetings of the Board of Directors.</p>	<p>Indefinitely. See Note #5.</p>

60200-60203		
6. Government Code Sections 60200-60203	<p><b>CONSTRUCTION RECORDS</b></p> <p>Construction records such as bids, correspondence, change orders, etc.</p> <p>As-built plans for any public facility or works.</p>	<p>Not in excess of seven (7) years unless they pertain to a project which includes a guarantee grant. In that event they should be kept for the life of the guarantee or grant plus seven years.</p> <p>As long as the facility is in existence.</p>
7. Government Code Section 60200-60203	<p><b>PROPERTY RECORDS</b></p> <p>Property records such as documents of title.</p>	<p>Retain until the property is transferred or otherwise no longer owned by the District.</p>
8. Government Code Section 60200-60203	<p><b>CONTRACTS</b></p> <p>Contracts</p>	<p>Contract life plus seven (7) years.</p>

Note #1 Any District record may be, upon authorization, destroyed at any time provided said record qualifies for destruction under Government Code Section 60203 with its various conditions. Authorization is defined as approval from an appropriate Executive Officer who has received authorization from the District Board of Directors.

Note #2 Payroll records must qualify for destruction under Government Code Section 60203 with its various conditions.

Note #3 If said records are microfilmed as provided for in Government code Section 60203.

Note #4 If said rolls are microfilmed as provided for in Government Code Section 60203 and if all the necessary data needed from the secured delinquencies has been transferred to delinquency abstract which should be retained indefinitely.

Note #5 Minutes of the meetings of the Board of Directors may be destroyed if they are microfilmed as provided for in Government Code Section 60203.

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## ELECTRIC CONNECTION AND FACILITIES FEES

Size and Type of Service	Connection Fee
<b>A. Single phase, 120/240 service – 200 amp Three-wire overhead</b> <ol style="list-style-type: none"> <li>1) Temporary</li> <li>2) Permanent connection to structure</li> <li>3) Temporary connection to customer-owned power pole and subsequent transfer to structure</li> </ol>	Actual cost  \$1,248  \$1,534
<b>B. Single phase, 120/240 service – 200 amp Three-wire underground (overhead transformer)</b> <ol style="list-style-type: none"> <li>1) Permanent connection to structure</li> <li>2) Temporary connection to customer-owned power pole; removal of same and installation of underground permanent service to structure</li> </ol>	\$1,248  \$1,534
<b>C. Single phase, 120/240 service – 200 amp Three-wire underground (padmount transformer)</b> <ol style="list-style-type: none"> <li>1) Permanent connection to structure</li> <li>2) Temporary connection to customer-owned power pole; removal of same and installation of underground permanent service to structure</li> </ol>	\$1,248  \$1,534
<b>D. Single phase, 120/240 service – 400 amp Three-wire underground or overhead</b> <ol style="list-style-type: none"> <li>1) Permanent connection to structure</li> <li>2) Temporary connection to customer-owned power pole; removal of same and installation of underground permanent service to structure</li> </ol>	\$2,364  \$2,649
<b>E. Three phase, 208v, 240v or 480v service Four-wire overhead</b> <ol style="list-style-type: none"> <li>1) Permanent connection to structure</li> <li>2) Temporary single phase 120/240 service for construction purposes to become three-phase permanent service to structure</li> </ol>	Actual Cost  Actual Cost
<b>Overhead to Underground upgrade or relocate, up to 200 amp panel</b>	\$1,248
<b>Overhead relocate</b>	\$371
<b>400 amp upgrade</b>	\$1,854
<b>Temporary overhead service</b>	\$773
<b>Overhead to Underground upgrade or relocate, up to 200 amp panel, with TPP (Temp to Permanent Installation)</b>	\$1,534

**A. Residential Facilities Fees**

1. New Residential Areas: The amount of the electric facilities fees shall be based according to panel size as follows:

- a. 200Amp or less - \$1,298.
- b. 400Amp - \$2,595.

2. Existing Residential Areas: Within existing residential areas, the developer or owner who builds an improvement on a vacant parcel will pay the difference in facility fees between the current facility fee and the fee that was paid for that particular parcel at the time the residential area was originally developed. In addition, if the developer or owner who builds an improvement on a vacant parcel desires to install an electric service larger than a 200 amp single phase panel, the developer or owner will pay the difference in facility fees between the larger panel and a 200 amp panel.

3. Modification to Existing Residential Service: A customer desiring to modify the size of an existing panel for a residential service will pay the difference in facility fees, at the current fee schedule, between the larger panel and the facility fee that was paid at the time the existing panel was installed.

**B. Commercial Facilities Fees**

1. New Commercial Development: For new commercial development, facility fees will be due and payable upon execution of a development agreement with the District. Facility fees will be charged according to the voltage, panel size, and phasing requirements as requested and noted in the development application submitted to the District by the developer.

The amount of commercial electric facilities fees shall be charged according to the following schedule:

<b>Voltage</b>	<b>Panel Size</b>	<b>1 Phase Fee</b>	<b>3 Phase Fee</b>
120/240	200A or less	\$1,298	\$2,247
120/240	400	\$2,596	\$4,496
120/240	600	\$3,893	\$6,743
120/240	800	\$5,191	\$8,992
120/240	1000	\$6,489	\$11,239
120/240	1200	\$7,787	\$13,488
120/240	1400	\$9,085	\$15,734
120/240	1600	\$10,382	\$17,983
120/208	200A or less	\$1,125	\$1,948
120/208	400	\$2,250	\$3,896
120/208	600	\$3,374	\$5,844
120/208	800	\$4,499	\$7,792
120/208	1000	\$5,624	\$9,741
120/208	1200	\$6,749	\$11,688
120/208	1400	\$7,873	\$13,636
120/208	1600	\$8,998	\$15,586
120/208	2000	\$11,248	\$19,481
277/480	200A or less	\$2,596	\$4,496

277/480	400	\$5,191	\$8,992
277/480	600	\$7,787	\$13,488
277/480	800	\$10,382	\$17,983
277/480	1000	\$12,978	\$22,479
277/480	1200	\$15,574	\$26,975
277/480	1400	\$18,169	\$31,470
277/480	1600	\$20,765	\$35,966
277/480	2000	\$25,956	\$44,956

2. Modification to Existing Commercial Service: A customer desiring to modify an existing commercial service due to any change of voltage, panel size, and/or phasing, the customer will pay the difference in facility fees, at the current fee schedule, between the proposed panel and the facility fee that was paid at the time the existing panel was installed.

3. For panel sizes not listed in the previous sections, the facility fee will be calculated by interpolating between or extrapolating from the listed values as appropriate.

(Ord 2003-07, 2008-03)

## **ELECTRIC RETAIL RATES & SOLAR INITIATIVE CUSTOMER CHARGE**

Effective January 1, 2009, the following monthly electric rates shall be effective.

### Domestic Electric Rates: Permanent Residents

#### Rate P10

Customer Charge: per month	\$6.76
Energy Charge per kilowatt-hour	\$0.132

### Domestic Electric Rates: Non-Permanent Residents

#### Rate S10

Customer Charge: per month	\$6.76
Energy Charge per kilowatt-hour	\$0.151

### Small Commercial Rates

#### Rate 15

Customer Charge: per month	\$13.10
Energy Charge per kilowatt-hour	\$0.159

### Medium Commercial Rates

#### Rate 20

Customer Charge: per month	\$130.81
Energy Charge per kilowatt-hour	\$0.094
Demand Charge per kilowatt of demand	\$12.86

### Large Commercial Rates

#### Rate 25

Customer Charge: per month	\$573.78
Energy Charge per kilowatt-hour	\$0.097
Demand Charge per kilowatt of demand	12.29

Effective January 1, 2008, the following monthly solar initiative customer charge shall be effective.

Domestic (both permanent and non- permanent) \$0.60

Small Commercial	\$5.00
Medium Commercial	\$10.00
Large Commercial	\$15.00

## **ESTABLISH A RATE FOR THE VOLUNTARY RENEWABLE ENERGY CERTIFICATE PROGRAM**

The Board of Directors took action to participate in a voluntary Green Renewable Energy Certificate Program; Renewable Energy Credits (RECs) also called “Green Tags” represent the environmental benefits that occur when clean, new renewable energy is substituted for power that is produced by burning fossil fuel; and Board of Directors has set the cost to participate in the program would be **\$0.015 per kilowatt hour (kWh) usage** which includes all labor with overheads plus the cost to purchase Green Tags.

Ord. 2008-04, Ord. 2009-02

## **SCHEDULE D-NM DOMESTIC - NET METERING**

### **APPLICABILITY**

Applicable to residential or commercial customers eligible for service where a part or all of the electrical requirements of the customer can be supplied from a solar or wind power production source owned and operated by the customer, where such source is connected for parallel operation with the service of the District and where such source is located on the customer's premises and is intended to offset part or all of the customer's electrical requirements.

This schedule provides rates, terms and conditions for the sale of energy by the District. Prices, terms and conditions for the purchase of net energy transmitted by the customer to the District are included herein for reference only. Such prices, terms and conditions and the terms of interconnection and parallel operation are outlined in the generation agreement required for service under this tariff. The purpose of this tariff is to facilitate terms of service to customers with solar or wind power production systems of not more than one megawatt.

Applicability of this tariff does not extend to customers whose solar or wind power production source exceeds 1000 kilowatts or one megawatt.

### **TERRITORY**

The entire area served by the Truckee Donner Public Utility District electric system.

### **RATES**

Customer charge	Same as applicable residential or commercial customer charge.
Energy charge	On the residential or commercial energy rate applicable to that customer.
Net energy credit	All kilowatt-hours, per kilowatt-hour — the net energy credit will be computed at a rate for payment equal to the monthly average non-firm energy price the District pays during the applicable billing month.

### **SPECIAL CONDITIONS**

- (a) Generation agreement: A generation agreement with the customer is required for service under the schedule.

For eligible residential and small commercial customer-generators, the net energy metering calculation shall be made by measuring the difference between the electricity supplied to the eligible customer-generator and the electricity generated by the eligible customer-generator and fed back to the electric grid over a 12-month period. The following rules shall apply to the annualized net metering calculation:

1. The eligible customer-generator account shall, at the end of the 12-month period following the date of final interconnection of the customer-generator's system with the District, and at each anniversary month thereafter, be evaluated and reconciled for electricity used or generated during that period. The District will determine if the customer-generator was a net consumer or a net producer of electricity during that period.
  - A. This evaluation and reconciliation for electricity used or generated may be standardized by the District for the 12 month billing period ending with the March billing, rather than using each customer's respective anniversary month.
2. At the end of each 12-month period, where the electricity supplied during the period by the District exceeds the electricity generated by the customer-generator during that same period, the customer-generator is a net electricity consumer and the District shall be owed

compensation for the customer-generator's net kilowatt-hour consumption over that same period. The compensation owed for the customer-generator's shall be calculated as follows:

The net balance of moneys owed to the District shall be paid in accordance with the normal billing cycle. If the customer-generator is a net producer over a normal billing cycle, any excess kilowatt-hours generated during the billing cycle shall be carried over to the following billing period as kilowatt-hour credits according to the procedures set forth in this section, and appear as a credit on the customer-generator's account. This credit may be utilized in the following billing cycle if the customer is a net consumer during that cycle. If the customer is a net generator at the end of each 12-month period, then (3) shall apply.

3. At the end of each 12-month period, where the electricity generated by the customer-generator during that 12-month period exceeds the electricity supplied during that same period, the customer-generator is a net electricity producer and the District shall retain any excess kilowatt-hours generated during the prior 12-month period. The customer-generator shall be compensated by the District for the excess kilowatt-hours generated at its annual average non-firm energy price the District pays during the prior 12-month period.
4. If a customer-generator terminates the customer relationship with the District, the District shall reconcile the customer-generator's consumption and production of electricity during any part of a 12-month period following the last reconciliation and shall apply only the months since the most recent 12-month reconciliation.

bhc 6/21/02  
Ord. 2000-01; effective 8/19/00  
replaced Ord. 9602  
Ord 2008-06  
Ord 2009-05, 12/2/09

## WATER CONNECTION AND FACILITIES FEES

### Applicability

The charges hereunder are applicable to all applicants for service at locations not previously served by the District.

### Availability

Service hereunder is available throughout the District's service area.

### Rate

The initial charge for service to applicants under the District's water tariff shall consist of a connection fee and, if applicable, a tapping and facilities fee as follows.

### WATER CONNECTION AND FACILITIES FEE SCHEDULE

SIZE OF SERVICE PIPE	CONNECTION FEE	FACILITIES FEE- Commercial
5/8" X 3/4"	\$1,185	\$3,358
3/4"	\$1,220	5,037
1"	Actual cost	8,395
1 1/2"	Actual cost	16,790
2"	Actual cost	26,864
3"	Actual cost	50,370
4"	Actual cost	83,950
6"	Actual cost	167,900

### Tap and/or road crossing

If a tap and/or road crossing is necessary, the charge will be the actual cost.

**Residential Facilities Fee** – Water facilities fees shall be calculated and charted according to an amount per square foot of living space for the area to be constructed. The facilities fees shall be \$1.64 times the square feet of living space as determined by the Building Permit.

smc 7/23/97

Ord 9204; Ord 9701; Ord 0101; Ord 0401; Ord.0503; Ord.0504 (FF); Ord.0602; Ord 08-01 (CNNCT)

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# Water Rates

## Residential Water Rates- as of Jan. 2010 & 2011 (Ord 2009-04)

**Section 1.** Effective with bills issued on or after January 15, 2010, the following monthly water rates shall be effective.

**Metered Residential Water Rates** - The domestic water rates for single family properties, individual condominium units and townhouse units equipped with a meter shall consist of three components, a base charge, a commodity charge and a pump zone charge.

The base charge shall be:

Meter Size	Monthly Base Charge
5/8" x 3/4"	\$53.15
3/4"	\$53.15
1"	\$63.40

The commodity charge shall be:

Monthly Usage	Commodity Charge
0 to 8,000 gallons	\$0.55 / 1,000 gallons
Over 8,000 gallons	\$0.69 / 1,000 gallons

The pump zone charge shall be:

Pump Zone	Pump Zone Charge
Pump Zone 1	\$0.00 / 1,000 gallons
Pump Zone 2	\$0.25 / 1,000 gallons
Pump Zone 3	\$0.50 / 1,000 gallons
Pump Zone 4	\$0.75 / 1,000 gallons
Pump Zone 5	\$1.00 / 1,000 gallons
Pump Zone 6	\$1.25 / 1,000 gallons
Pump Zone 7	\$1.50 / 1,000 gallons

**Un-metered Residential Water Rates** - The domestic water rates for single family properties, individual condominium units and townhouse units not equipped with a meter shall be:

Pump Zone	Monthly Charge
Pump Zone 1	\$58.96
Pump Zone 2	\$61.47
Pump Zone 3	\$63.98
Pump Zone 4	\$66.49
Pump Zone 5	\$69.00
Pump Zone 6	\$71.51
Pump Zone 7	\$74.02

**Commercial Water Rates** – The commercial water rates for all other multiple dwelling units, trailer parks, public use, dedicated irrigation and commercial establishments shall consist of three components, a base charge, a commodity charge and a pump zone charge.

The base charge shall be:

Meter Size	Monthly Base Charge
5/8" x 3/4"	\$53.15
3/4"	\$53.15
1"	\$63.40
1.5"	\$89.13
2"	\$122.52
3"	\$205.09
4"	\$293.47
6"	\$440.20
8"	\$550.25

The commodity charge shall be \$1.45/1,000 gallons

The pump zone charge shall be

<b>Pump Zone</b>	<b>Pump Zone Charge</b>
Pump Zone 1	\$0.00 / 1,000 gallons
Pump Zone 2	\$0.25 / 1,000 gallons
Pump Zone 3	\$0.50 / 1,000 gallons
Pump Zone 4	\$0.75 / 1,000 gallons
Pump Zone 5	\$1.00 / 1,000 gallons
Pump Zone 6	\$1.25 / 1,000 gallons
Pump Zone 7	\$1.50 / 1,000 gallons

**Small Residential Unit Rate** – The domestic water rates for single family homes, individual condominium units and townhouse units under 300 square feet with no provisions for washer/dryer, dishwasher or outside hose bib, no improved landscaping needing water other than that provided by nature, no leaking plumbing fixtures as determined by District staff shall be:

<b>Pump Zone</b>	<b>Monthly Charge</b>
Pump Zone 1	\$44.96
Pump Zone 2	\$47.47
Pump Zone 3	\$49.98
Pump Zone 4	\$52.49
Pump Zone 5	\$55.00
Pump Zone 6	\$57.51
Pump Zone 7	\$60.02

**Section 2.** Effective with bills issued on or after January 15, 2011 following monthly water rates shall be effective.

**Metered Residential Water Rates** - The domestic water rates for single family properties, individual condominium units and townhouse units equipped with a meter shall consist of three components, a base charge, a commodity charge and a pump zone charge.

The base charge shall be:

<b>Meter Size</b>	<b>Monthly Base Charge</b>
5/8" x 3/4"	\$53.95
3/4"	\$53.95
1"	\$64.35

The commodity charge shall be:

<b>Monthly Usage</b>	<b>Commodity Charge</b>
0 to 8,000 gallons	\$0.60 / 1,000 gallons
Over 8,000 gallons	\$0.75 / 1,000 gallons

The pump zone charge shall be:

<b>Pump Zone</b>	<b>Pump Zone Charge</b>
Pump Zone 1	\$0.00 / 1,000 gallons
Pump Zone 2	\$0.25 / 1,000 gallons
Pump Zone 3	\$0.50 / 1,000 gallons
Pump Zone 4	\$0.75 / 1,000 gallons
Pump Zone 5	\$1.00 / 1,000 gallons
Pump Zone 6	\$1.25 / 1,000 gallons
Pump Zone 7	\$1.50 / 1,000 gallons

**Un-metered Residential Water Rates** - The domestic water rates for single family properties, individual condominium units and townhouse units not equipped with a meter shall be:

<b>Pump Zone</b>	<b>Monthly Charge</b>
Pump Zone 1	\$60.28

Pump Zone 2	\$62.79
Pump Zone 3	\$65.30
Pump Zone 4	\$67.81
Pump Zone 5	\$70.32
Pump Zone 6	\$72.83
Pump Zone 7	\$75.34

**Commercial Water Rates** – The commercial water rates for all other multiple dwelling units, trailer parks, public use, dedicated irrigation and commercial establishments shall consist of three components, a base charge, a commodity charge and a pump zone charge.

The base charge shall be:

Meter Size	Monthly Base Charge
5/8" x 3/4"	\$53.95
3/4"	\$53.95
1"	\$64.35
1.5"	\$90.46
2"	\$124.35
3"	\$208.17
4"	\$297.86
6"	\$446.79
8"	\$558.49

The commodity charge shall be \$1.48/1,000 gallons

The pump zone charge shall be

Pump Zone	Pump Zone Charge
Pump Zone 1	\$0.00 / 1,000 gallons
Pump Zone 2	\$0.25 / 1,000 gallons
Pump Zone 3	\$0.50 / 1,000 gallons
Pump Zone 4	\$0.75 / 1,000 gallons
Pump Zone 5	\$1.00 / 1,000 gallons
Pump Zone 6	\$1.25 / 1,000 gallons
Pump Zone 7	\$1.50 / 1,000 gallons

**Small Residential Unit Rate** – The domestic water rates for single family homes, individual condominium units and townhouse units under 300 square feet with no provisions for washer/dryer, dishwasher or outside hose bib, no improved landscaping needing water other than that provided by nature, no leaking plumbing fixtures as determined by District staff shall be:

Pump Zone	Monthly Charge
Pump Zone 1	\$46.28
Pump Zone 2	\$48.79
Pump Zone 3	\$51.30
Pump Zone 4	\$53.81
Pump Zone 5	\$56.32
Pump Zone 6	\$58.83
Pump Zone 7	\$61.34

**Section 3.** Placement of a given customer account into a pump zone for billing purposes shall be based upon that customer's relationship to the 6170 Pressure Zone. The 6170 Pressure Zone is deemed to be Pump Zone 1 and all customers located within that pressure zone and other areas where water can be supplied from 6170 Pressure Zone solely without pumping shall also be considered part of Pump Zone 1.

For all other areas, a given customer shall be re-classified to the next highest pump zone for each time the water must be pumped from the 6170 Pressure Zone to supply that customer.

**Section 4.** It is the District's goal that all customers are equipped with a water meter and billed volumetrically based upon their usage. It is the District's intent to install water meters on all customers' water services and to abolish un-metered water rates by January 1, 2013. However, circumstances may exist whereby a customer refuses to undertake the necessary actions or improvements to allow that customer to be billed on a volumetric basis.

In those cases, the customer shall be subject to a "non-conforming bulk rate" and shall be charged a monthly bill for service based on the base charge, commodity charge and pump zone charge corresponding to that customer's location and class (residential or commercial). For determining the commodity charge and pump zone charge the customer shall be charged a volume equal to the 90<sup>th</sup> percentile of usage for all customers with the same customer class and meter size. This determination of the 90<sup>th</sup> percentile shall occur annually in January and shall be based upon the metered usage data for the prior calendar year.

**Section 5.** AB 2572 allows for a transition period to allow customers that are converting from nonvolume-based billing to volume-based billing to understand the impact upon their bill for service.

The District hereby implements this transition period for all existing residential customers with services that are equipped with a meter as of January 1, 2010 and shall charge these customers the appropriate un-metered residential water rate through January 14, 2011. Customers granted this one-year transition period shall not be able to voluntarily transition to a metered rate during this period.

Existing residential customers with services that are not equipped with a meter as of January 1, 2010, where a new meter is installed on that service during calendar 2010 shall be granted the remainder of calendar year 2010 and all of 2011 as the transition period.

All new construction, account connects or transfers for residential properties equipped with a meter, including customers that purchase, auto-transfer or lease an existing property that would otherwise be subject to the one-year transition period shall be charged based upon the metered rate for service.

bhc  
Ord. 2002-07; 2002-02; 2003-06; 2004-01; 2005-02; 2006-06, 2009-04

## **MISCELLANEOUS FEES SCHEDULE - Page 1 of 2**

<b><u>ELECTRIC</u></b>		<b><u>Fees</u></b>
1	Relocation of underground services with no benefit to the District	Actual Cost
2	Temporary removal of electrical facilities for customers sole convenience (except for service removal and replacement to remove trees)	Actual Cost
3	Relocation of security lights	Actual Cost
4	Service reconnect or disconnect at the pole	Actual Cost
5	Service disconnect or reconnect during normal working hours for the customer to repair their own facilities	\$0.00
6	Service disconnect or reconnect after normal working hours for the customer to repair their own facilities	\$365.00
7	Remove or reinstall service drops for removal of trees during normal business hours	\$0.00
8	Remove or reinstall service drops for removal of trees after normal business hours	Actual Cost
9	New account setup, meter reconnection or disconnection of three phase with a locking main or single phase to establish and close an account during office hours; also includes transfers for both single phase and all three phase	\$60.00
10	Meter reconnection, disconnection, or transfer to establish and close an account after hours double-time rate	\$365.00
11	Meter reconnection or disconnection to establish and close an account during office hours - polyphase (without a locking main)	\$90.00
12	Establishing and closing an account as of the last reading date	\$30.00
13	Automatic transfer of an account back to an owner	\$0.00
14	Resealing meter; ring seal first occurrence - single phase	\$0.00
15	Resealing meter; ring seal first occurrence - polyphase	\$0.00
16	Resealing meter; ring seal second occurrence - single phase	\$70.00
17	Resealing meter; ring seal second occurrence - polyphase	\$100.00
18	Resealing meter; both the ring seal and the inner seal are cut or missing - single phase (all occurrences)	\$75.00
19	Resealing meter; both the ring seal and the inner seal are cut or missing - polyphase (all occurrences)	\$105.00
20	Repairing or replacing a broken meter - standard single phase	\$160.00
21	Repairing or replacing a broken meter - standard polyphase	\$685.00
22	Resealing meter; UO seal	\$35.00
23	Testing of single phase meter at customer request and the meter has been tested within three years (cost is refunded if the meter is more than 2% fast)	\$65.00
24	Testing and recalibration of single phase meter in the event meter tampering has been determined	\$65.00
25	Testing of polyphase meter at customer request and the meter has been tested within three years (cost is refunded if meter is more than 2% fast)	\$125.00
26	Testing and recalibration of polyphase meter in the event meter tampering has been determined	\$125.00
27	Performing a special reading	\$35.00
28	Monthly Security/Street Light Service - 100w	\$15.00
29	Monthly Security/Street Light Service - 200w	\$20.00
30	Monthly Security/Street Light Service - 400w	\$30.00
31	Callout after normal business hours	\$365.00
32	Minimum deposit for new construction or for those accounts where no billing history has been established	\$215.00
<b><u>WATER</u></b>		
33	Water meter test (refunded if results are 2% fast or more)	
34	1 1/2 inch or smaller	\$150.00
35	Larger than 1 1/2 inch	\$200.00
36	Relocation of water services	Actual Cost

**MISCELLANEOUS FEES SCHEDULE - Page 2 of 2**

	<u>Fees</u>
37 Physical disconnection or reconnection of water service during normal business hours for the customer to repair their own facilities (provided water box is accessible)	\$0.00
38 Callout after normal business hours (including frozen pipes)	\$300.00
39 Trench backfilled before District installs facilities	Actual Cost
40 Meter reconnection, disconnection, or transfer for establishing and closing a water only account - unmetered	\$15.00
41 Meter reconnection, disconnection, or transfer for establishing and closing a water only account - metered	\$35.00
42 Performing a special reading	\$35.00
43 Minimum deposit for new construction or for those accounts where no billing history has been established	\$135.00

**DISTRICT PROPERTY**

44 Placement of wireless communication monthly rental fee	Min \$500.00
45 Use of paved District easement (one-time fee)	\$500.00
46 Grants of easement on District property (one-time fee)	\$500.00
47 Annual Encroachment permit costs	
48 8.30.070.1 Category 1 (Minor)	\$150.00
49 8.30.070.2 Category 2 (Major)	\$500.00
50 8.30.070.3 Category 3 (Special)	\$1,000.00
51 Abandonment of easements (one-time fee)	\$500.00
52 Variance of service requirements (one-time fee)	\$500.00
53 Daily board room rental	\$100.00

**GENERAL**

54 Administrative costs/fees (Costs incurred by District staff for tasks that are specific to particular projects and/or customer requests. These costs may include, but are not limited to, labor costs and materials.)	Actual cost
55 Document Printing & Copying per page (except current Board Agenda Packets & copies of a customer's own records)	\$0.10
56 Electronic Medium (1 ea tape or DVD or CD)	\$2.00
57 Credit Verification Report	\$0.00
58 Trip charge to deliver a 48-hour disconnect notice or notice of non-compliance	\$10.00
59 Trip charge to disconnect power for non-payment or non-compliance of a payment agreement or District service agreement	\$40.00
60 Trip charge to deliver a Notice to Comply	\$10.00
61 Returned item charge (non-sufficient funds or closed account)	\$25.00
62 Minimum monthly late payment fee on account balance greater than \$50; fee only applies to balances greater than \$50; 1.50% or \$10 minimum	\$10.00
63 Annual interest rate on consumer deposits (based on avg of 4 local banks; see Title 5, 5.02.010.7& 5.02.020.6)	Varies
64 Repair or Replacement of any District Facilities	Actual Cost
65 Excavation or snow removal	Actual Cost

REFERENCES: Miscellaneous Services (Customer requests), Electric Rule No. 25, Resolution 8405,

Minute Order 85-83, Ordinance 8802, Ordinance 9106, Minute Order 95-104, Ord 2008-05, Ord 2009-03

Res. 2010-09 (6/2/10)