



Truckee Donner Public Utility District

BOARD MEETING
6:00 p.m., Wednesday, June 19, 2019
TDPUD Board Room
AGENDA

Directors
Joseph R. Aguera
Jeff Bender
Bob Ellis
Tony Laliotis
Christa Finn
General Manager
Michael D. Holley

1. Call to order
2. Roll Call
3. Pledge of Allegiance
4. Changes to the agenda
5. Public Input – This is time set aside for the public to address the Board on any matter not on the agenda. Testimony related to any agenda item should be addressed at the time that that item is considered.
(The public may comment on any subject that is not on the agenda. Each speaker will be limited to three minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.)

DIRECTOR UPDATE

6. This item provides time for Directors to comment on any item within the purview of the District.

CONSENT CALENDAR

7. Consideration to Adopt Resolution 2019-19 to Close-Out the Old Greenwood Well Rehabilitation Project
This item concerns filing a notice of completion and project close out for the Old Greenwood Well.

WORKSHOP(S)

8. General Manager Transition/Succession – Skill Set Workshop – Pam Hobday, Pam Hurt & Associates.
This item involves a report-out from the Ad Hoc Committee and receive input from the Board.

CLOSED SESSION

9. Closed Session Pursuant to Government Code Section 54957, Public Employee Performance Evaluation - General Manager's Performance Plan Review.
10. Closed Session Pursuant to Government Code Section 54956.9(d)(4), Deciding Whether to Initiate Litigation – one case.

ADJOURNMENT

The agenda is available for review at the TDPUD administrative office and the District's internet website. Posted on Friday, June 14, 2019.

Shanna D. Kuhlemier, CMC, District Clerk

A copy of the agenda packet is available for public review, during normal business hours, at the district administrative office located at 11570 Donner Pass Road. Public participation is encouraged. The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the Districts public meetings. If particular accommodations for the disabled are needed (i.e. disability-related aids, or other services), please contact the District Clerk at (530) 582-3980 or ShannaKuhlemier@tdpud.org, at least 24 hours in advance of the meeting.



CONSENT

To: Board of Directors
From: Brian Wright
Date: June 19, 2019
Subject: Consideration to Adopt Resolution 2019-19 to Close-Out the Old Greenwood Well Rehabilitation Project

1. WHY THIS MATTER IS BEFORE THE BOARD

The District's Old Greenwood Well Rehabilitation Project is complete. A resolution accepting the project as complete and filing of the notice of completion requires Board approval.

2. HISTORY

In September, 2018 the District's Old Greenwood Well experienced a mechanical failure. Staff determined the failure to be significant enough to require the removal and inspection of the well pump and motor assembly by a licensed well construction and maintenance contractor. In October, 2018 the District entered into a construction services agreement with Carson Pump to remove the Old Greenwood Well pump and motor assembly for inspection and evaluation.

Following the removal and inspection of the pump and motor assembly, the cause of the failure was identified in the well line shaft bearing and coupling assemblies, causing significant damage to the line shaft and pump discharge pipe.

Staff evaluated available replacement options, and determined the most beneficial option to the District would be to replace the existing 12" diameter well discharge and line shaft assembly with a new 8" diameter assembly. This option would also include the inspection and maintenance of the existing pump bowl assembly to ensure manufacturer performance specifications and modification of the well discharge head to more accurately accommodate the well's historic groundwater production performance.

In January, 2019 the District publicly advertised a request for bids for the Old Greenwood Well Rehabilitation Project. On January 25, 2019 a public bid opening was held, at which time the District received two responsive bids. Following the review of bids, Commercial Pump and Mechanical was determined to be the lowest responsive bidder with a total bid amount of \$105,417. The Board authorized the General Manager to execute a construction services contract for a total amount not to exceed \$116,000 with Commercial Pump and Mechanical for the Old Greenwood Well Rehabilitation Project at the February 6, 2019 regularly scheduled meeting.

3. NEW INFORMATION

In May, 2019, Commercial Pump and Mechanical completed the work included in the Old Greenwood Well Rehabilitation Project as prescribed in the construction contract agreement. Staff has conducted operational testing of the well to verify the performance meets the District's specifications and standards. The well has been returned to service.

On June 6, 2019, the District conducted a final inspection of the work performed for the Old Greenwood Well Rehabilitation Project. The work performed is complete and ready to be accepted by the District. Attached is resolution 2019-19, accepting the

4. FISCAL IMPACT

The approved contract price was \$105,417, plus a 10% change order authorization, for a total not to exceed amount of \$116,000. This project was not included in the Board approved FY19 Water Utility Operations Budget. Sufficient funds exist within the Water Operating Reserves.

5. RECOMMENDATION

Adopt Resolution 2019-19 accepting the Old Greenwood Well Rehabilitation Project as complete and authorize the filing of the Notice of Completion.



Michael D. Holley
General Manager / Water Utility Director



Resolution No. 2019-19

AUTHORIZING THE ACCEPTANCE OF THE OLD GREENWOOD WELL REHABILITATION PROJECT AND DIRECTING FILING OF THE NOTICE OF COMPLETION

WHEREAS, the Board of Directors of the Truckee Donner Public Utility District made the determination to undertake the Old Greenwood Well and Rehabilitation Project; and

WHEREAS, Commercial Pump & Mechanical, Inc. was selected by the District to perform the work; and

WHEREAS, Commercial Pump & Mechanical, Inc. has completed all of the Work included in the Project; and

NOW THEREFORE BE IT RESOLVED by the Board of Directors of the District as follows:

1. That the District hereby accepts the Old Greenwood Well Rehabilitation Project as complete.
2. That the Clerk of the District be directed to file with the County of Nevada the Notice of Completion, a copy of which is attached hereto.
3. That 35 days following the filing of the Notice of Completion, the monies retained from the contractor payments be released to the contractor if no claims have been made to the District by material suppliers or laborers.

PASSED AND ADOPTED by the Board of Directors at a meeting duly called and held within the District on the 19th day of June 2019 by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

TRUCKEE DONNER PUBLIC UTILITY DISTRICT

By _____
Bob Ellis, President of the Board

ATTEST:

Shanna D. Kuhlemier, CMC, District Clerk

RECORDING REQUESTED BY:
Truckee Donner Public Utility District

WHEN RECORDED, RETURN TO:

TRUCKEE DONNER PUBLIC UTILITY DISTRICT
Shanna D. Kuhlemier, District Clerk
11570 Donner Pass Road
Truckee, CA 96161-4947

THE UNDERSIGNED DECLARES
DOCUMENTARY TRANSFER TAX - NONE

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN:

1. That the name and address of the public entity for whom the improvement project was done, as owner thereof, is the Truckee Donner Public Utility District, 11570 Donner Pass Road Truckee, CA 96161.
2. Nature of interest or estate of owner: beneficial interest of a public utility of electric and water facilities.
3. That on June 19, 2019 the hereinafter described improvements were accepted as complete pursuant to Resolution 2019-19 of the Truckee Donner Public Utility District, the awarding authority.
4. That the subject improvements of the notice are generally described and identified as follows:
Old Greenwood Well Rehabilitation Project.
5. That the name and address of the contractor for such project was: Commercial Pump & Mechanical, Inc, 11254 Midway, Chico, CA 95928.

Dated: _____

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

TRUCKEE DONNER PUBLIC UTILITY DISTRICT

By _____
Michael D. Holley, General Manager

MAIL TAX STATEMENTS TO:
SAME AS ABOVE

Legal References: CC-3093, CCP-2003 (oath), 2015.5 (unsworn statement)