



TDPUD Residential Home Upgrades

Heat Pump HVAC System – Installation Work Sheet

2026

Participant Information

First Name:	Service Address:
Last Name:	Email Address:
Phone Number:	TDPUD Account Number:
Occupancy Status:	Landlord, Owner, Tenant, Vacant (Circle one)

Property Information

Primary Heat Fuel Source (Circle one):	Natural Gas, Electric, Propane, Wood, other
Primary Mode of Space Cooling (Circle one):	Non-Mechanical, Whole House Fan, Mechanical AC, None
Water Heating Fuel Source (Circle one):	Natural Gas, Electric, Propane, Wood, other
Conditioned Square Footage of Property	

Product Information

New Heat Pump (HVAC) System		AHRI #	Tonnage	Equipment Cost	Labor Cost	Incentive (per Ton)
Heat Pump (HSPF 8.5 / SEER 15)	* Replacing electric heat or using gas backup					\$200 per ton
Heat Pump (HSPF 9 / SEER 15)						\$250 per ton
Heat Pump (HSPF 9.5 / SEER 16)						\$300 per ton
Heat Pump (HSPF 10 / SEER 18)						\$350 per ton
Heat Pump (HSPF 8.5 / SEER 15)	* Replacing and eliminating gas Furnace					\$500 per ton
Heat Pump (HSPF 9 / SEER 15)						\$700 per ton
Heat Pump (HSPF 9.5 / SEER 16)						\$750 per ton
Heat Pump (HSPF 10 / SEER 18)						\$800 per ton

Equipment Purchase Date:

Equipment Installation Date:

Equipment Eligibility

- Equipment must be new purchase and not used.
- Equipment must be Air Conditioning, Heating & Refrigeration Institute (AHRI) Certified.
- Equipment must be Heating Seasonal Performance Factor (HSPF or HSPF2) ≥ 8.5 .
- Equipment must be Seasonal Energy Efficiency Ratio (SEER or SEER2) ≥ 15 .
- Equipment must be installed by a licensed contractor.
- Equipment must replace pre-existing system as primary heat source.
- Project must comply with Town of Truckee building department standards.

Program Terms & Conditions

- Equipment purchased more than 90 days prior to application or date of contractor invoice is not eligible.
- Upgrade must be completed within 90 days of receipt of rebate application.
- Applicant must be a current electric customer with an active TDPUD account to be eligible for electric rebates.
- Applicant must be a current water customer with an active TDPUD account to be eligible for water rebates.
- Application must include detailed and dated sales receipt(s), manufacturer/model number of eligible product(s) and/or service(s) clearly identified, including contractor's name with materials and labor itemized separately.
- Back up heat source must not operate at OAT¹ of above 20°F nor must supplemental gas heat operate above 20°F.
- Rebates are issued to the account holder in the form of a bill credit.²
- Payments are typically processed within 6-8 weeks of TDPUD receiving the rebate application.
- If account holder is a landlord and account is inactive at the time of rebate issuance, a check will be mailed to the landlord address on file.
- Rebate amount not to exceed the cost of equipment and installation charges and Sales tax does not qualify for rebate incentive.
- 'Before' Photo(s) of existing condition of equipment, system or area, including insulation, prior to start of residential home upgrade project must be provided, including equipment nameplate(s) if applicable.
- 'After' Photo(s) of new installed equipment, system or area upgrades must be provided including dedicated and marked circuits for electrification measures, nameplate(s) of equipment and newly insulated areas.
- Photo/copy of permits must be provided, if applicable.
- Application must be signed, dated, and contain all supporting documentation to be considered for rebate incentive.

Application continued on reverse side

¹ OAT = Outside Air Temperature.

² If rebate credit amount exceeds \$700.00, credit will be issued as a one-time check payment.



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Installer Information

Installer Name: _____ HVAC License #: _____
Company Name: _____ Email Address: _____
Company Phone: _____

New Unit Data

System Description³: _____
Manufacturer: _____ AHRI Reference #: _____
Outdoor Model #: _____ Indoor Model #: _____
Auxiliary Heat Control Type⁴: _____
Auxiliary heat cannot operate at OAT of above 20°F: _____ Supplemental gas heat must not operate above 20°F: _____

Old Unit Data

System Description⁵: _____
Manufacturer: _____ Unit Age [Yrs]: _____
Indoor Model #: _____ Outdoor Model #: _____

Installation Check-List

Outdoor Unit

- _____ Mounted $\geq 18"$ above ground unless protected from snow and ice melt
- _____ Does not interfere with walkway, porch, deck, window or door
- _____ Water from defrost will not form ice on walkway
- _____ Secured to wall or stand
- _____ Protected from roof runoff by gutter, rain cap, gable end, or overhang

Indoor Unit

- _____ Mounted level
- _____ Condensate line(s) installed without any dips or traps
- _____ Any ductwork insulated to R8 and sealed

Refrigerant Lines

- _____ Installed per Manufacturer-specified lengths
Minimum [Ft]: _____ Maximum [Ft] _____ Installed [Ft]: _____
- _____ Line set prepared per manufacturer guidelines
- _____ Floor/Wall/Ceiling penetrations sealed
- _____ Line set insulated

TDPUD disclaims all liability from taxes incurred or any property damage or loss that may arise as a result of the applicant's participation in this program. The rebate offer may be discontinued or modified at any time by TDPUD. Applicant certifies that the above noted appliances(s) and/or equipment will be installed at the TDPUD service address identified on this application. I have read, understand and agree to abide by the program rules, requirements and terms & conditions. I certify that the information provided on this application and associated required documentation is true and correct.

Account Holder's Signature: _____ Date: _____

³ Select from: *Central Heat, Ductless Mini-Split, Radiant Floor/Panel*

⁴ Select from: *Outdoor Temperature Sensor, Discharge Air Sensor, Other*

⁵ Select from: *Natural Gas Furnace, Electric Resistance Furnace, Heat Pump, Other Gas, Other Electric*